

## WORK PROGRAMME 2011/2012

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Papers with report	Appendix A: Work Programme 2011/2012

### REASON FOR ITEM

To enable the Committee to track the progress of its work in accordance with good project management practice.

### OPTIONS AVAILABLE TO THE COMMITTEE

1. Note the proposed Work Programme.
2. To make suggestions for/amendments to future working practices and/or reviews.

### INFORMATION

1. At its last meeting, the Committee agreed the attached Work Programme. It was requested that Members receive an update on the community dental services and the budgetary situation for these services at its meeting on 26 October 2011.
2. With regard to the meeting scheduled for 11 January 2012, Members requested that this meeting be used to gain an update on the progress of the Hillingdon Healthwatch. Representatives from the Hillingdon LINk would be included amongst those invited to attend the meeting.
3. It was noted at the last meeting that the Labour Member(s) for the Re-Offending Working Group had not yet been appointed. The meetings for the Group have been set but confirmation is required with regard to the start time for two of the meetings:
  - 4pm, Wednesday 2 November 2011 - 1<sup>st</sup> Witness Session
  - **5pm or 6pm**, Wednesday 23 November 2011 (in place of ESSC) - 2<sup>nd</sup> Witness Session
  - 4pm, Wednesday 14 December 2011 - 3<sup>rd</sup> Witness Session
  - **5pm or 6pm**, Tuesday 17 January 2012 - to agree the final report
4. Members are asked to make suggestions for possible witnesses that can be invited to attend the Re-Offending Working Group meetings. The Group's draft final report will be considered by the External Services Scrutiny Committee on 22 February 2012 and then forwarded to Cabinet for consideration on 29 March 2012.
5. With regard to the Dementia Care review, which is due to start in 2012, the application for two free days of CfPS (Centre for Public Scrutiny) expert advisor support has been approved. The application was considered alongside applications submitted by other

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authorities. Members should also note that officers have been advised by CfPS that the support provision has been increased to three days.

## **SUGGESTED COMMITTEE ACTIVITY**

1. Members note the Work Programme and make any amendments as appropriate.
2. Ensure Members are clear on the work coming before the Committee.

## **BACKGROUND DOCUMENTS**

None.

## EXTERNAL SERVICES SCRUTINY COMMITTEE

## 2011/12 WORK PROGRAMME

*NB – all meetings start at 6pm in the Civic Centre unless otherwise indicated.*

*Shading indicates completed meetings*

Meeting Date	Agenda Item
<b>8 June 2011</b>	<ul style="list-style-type: none"> <li>• Briefing Paper on Organisations Regularly Called to Attend External Services Scrutiny Committee</li> <li>• Update on Recommendations of Previous Major Scrutiny Reviews</li> </ul>
<b>20 July 2011</b>	<p><b>LINK</b>            To receive a report on the progress of LINK in the Borough since the last update received by the Committee in June 2010.</p>
<b>21 September 2011</b>	<p><b>Safer Transport</b>            To scrutinise the issue of safety with regards to transport in the Borough (Safer Transport Team, Metropolitan Police Service and British Transport).</p>
<b>26 October 2011</b>	<p><b>NHS &amp; GPs</b>            Performance updates, updates on significant issues and review of effectiveness of provider services:</p> <ul style="list-style-type: none"> <li>• NHS Hillingdon (PCT)</li> <li>• The Hillingdon Hospital NHS Foundation Trust</li> <li>• Royal Brompton &amp; Harefield NHS Foundation Trust</li> <li>• Central &amp; North West London NHS Foundation Trust</li> <li>• London Ambulance Service</li> <li>• GPs</li> <li>• Hillingdon LINK</li> <li>• Community dental service update</li> </ul>
<b>23 November 2011</b>	<b>Re-Offending Working Group</b>
<b>11 January 2012</b>	<p><b>Healthwatch</b>            To receive an update on the development of Healthwatch:</p> <ul style="list-style-type: none"> <li>• Hillingdon LINK</li> <li>• Dr Ellis Friedman, Joint Director of Public Health</li> <li>• Linda Sanders, Director of Social, Care, Health and Housing</li> </ul>

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Meeting Date	Agenda Item
	<ul style="list-style-type: none"> <li>• Clinical Commissioning Group</li> </ul>
<b>22 February 2012</b>	<p><b>Crime &amp; Disorder</b></p> <ul style="list-style-type: none"> <li>• Metropolitan Police Service</li> <li>• Metropolitan Police Authority</li> <li>• Safer Neighbourhoods Team</li> <li>• NHS Hillingdon (PCT)</li> <li>• London Fire Brigade</li> <li>• Probation Service</li> <li>• British Transport Police</li> <li>• Safer Transport Team</li> </ul> <p><b>Re-Offending Working Group</b></p> <p>To consider the draft final report of the Re-Offending Working Group before submission to Cabinet on 29 March 2012.</p>
<b>28 March 2012 – 5pm</b>	<p><b>Community Cohesion Review</b></p> <p>The review the achievements of the following organisations since March 2011 with regards to Community Cohesion:</p> <ul style="list-style-type: none"> <li>• Metropolitan Police Service</li> <li>• London Fire Brigade</li> <li>• University of Brunel</li> <li>• Union of Brunel Students</li> <li>• NHS Hillingdon (PCT)</li> <li>• Strong &amp; Active Communities</li> <li>• Hillingdon Inter Faith Network</li> <li>• Hillingdon Association of Voluntary Services</li> </ul>
<b>25 April 2012</b>	<p><b>Quality Accounts &amp; CQC Evidence Gathering</b></p> <ul style="list-style-type: none"> <li>• NHS Hillingdon (PCT)</li> <li>• The Hillingdon Hospital NHS Foundation Trust</li> <li>• Royal Brompton &amp; Harefield NHS Foundation Trust</li> <li>• Central &amp; North West London NHS Foundation Trust</li> <li>• London Ambulance Service</li> <li>• Care Quality Commission (CQC)</li> <li>• Hillingdon LINk</li> </ul>

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Themes	Future Work to be Undertaken
<p><b>Re-offending Working Group</b></p> <p>Comprising Councillors:</p> <ul style="list-style-type: none"> <li>• Josephine Barrett</li> <li>• Dominic Gilham</li> <li>• John Hensley</li> <li>• Peter Kemp</li> <li>• John Morgan</li> <li>• Michael White</li> </ul> <p>Labour Members</p> <ul style="list-style-type: none"> <li>• To be agreed.</li> </ul>	<p>Detailed review of local arrangements to address re-offending in the Borough.</p> <p><b>Working Group Meeting dates:</b></p> <ul style="list-style-type: none"> <li>• 4pm, Wednesday 2 November 2011 - 1<sup>st</sup> Witness Session</li> <li>• <b>5pm or 6pm</b>, Wednesday 23 November 2011 (in place of ESSC) - 2<sup>nd</sup> Witness Session</li> <li>• 4pm, Wednesday 14 December 2011 - 3<sup>rd</sup> Witness Session</li> <li>• <b>5pm or 6pm</b>, Tuesday 17 January 2012 - to agree the final report</li> </ul> <p><b>Witnesses</b></p> <ul style="list-style-type: none"> <li>• To be agreed</li> </ul>
<p><b>Dementia Working Group</b></p> <p>Comprising Councillors:</p> <ul style="list-style-type: none"> <li>• To be agreed</li> </ul>	<p>Detailed review of improvements and formalisation of the Council's arrangements for addressing the issue of dementia in the Borough.</p> <p><b>Working Group Meeting dates:</b></p> <ul style="list-style-type: none"> <li>• To be agreed</li> </ul> <p><b>Witnesses</b></p> <ul style="list-style-type: none"> <li>• To be agreed</li> </ul>

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